

**ADULT SERVICES PERFORMANCE PANEL  
WORK PLAN 2023-24**

<b>Meeting Date</b>	<b>Items to be discussed</b>
<p><b>Meeting 1</b> <b>28 June 2023</b></p> <p>4.30pm</p>	<p><b>Confirm Convener of the Panel and Co-optee</b></p> <p><b>Performance Monitoring</b> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p><b>Briefing on Recent CIW Care Home Inspection Reports</b> <i>Amy Hawkins</i></p> <p><b>Draft Work Plan 2023-24</b></p>
<p><b>Meeting 2</b> <b>7 August 2023</b></p> <p>4pm</p>	<p><b>WAO Report 'Together we Can' – Community Resilience and Self-reliance</b> <i>Invited to attend:</i> <i>Hayley Gwilliam, Cabinet Member for Community (Support)</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p><b>Tackling Poverty Service Grants 2022-23: Impact Report</b> <i>Invited to attend:</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Anthony Richards, Poverty and Prevention Strategy and Development Manager</i></p> <p><b>Additional Direct Payments Information</b> <i>Amy Hawkins</i></p>
<p><b>Meeting 3</b> <b>5 September 2023</b></p> <p>4.30pm</p>	<p><b>Performance Monitoring</b> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p><b>Wales Audit Office Report 'A Missed Opportunity' Social Enterprises</b> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Peter Field, Principal Officer Prevention, Wellbeing and Commissioning</i></p>
<p><b>Meeting 4</b></p>	<p><b>Director of Social Services Annual Report 2022/23</b></p>

<p><b>31 October 2023</b></p> <p>4pm</p>	<p><i>David Howes, Director of Social Services</i></p> <p><b>Briefing on Deprivation of Liberty Safeguards (DoLS)</b> <i>Amy Hawkins</i></p>
<p><b>Meeting 5</b> <b>12 December 2023</b></p> <p>4.30pm</p>	<p><b>Performance Monitoring</b> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p><b>Update on Adult Services Transformation and Improvement Programme</b> <i>Amy Hawkins / Helen St John</i> <i>Lucy Friday, Principal Officer Transformation</i></p>
<p><b>Meeting 6</b> <b>30 January 2024</b></p> <p>4pm</p>	<p><b>Local Area Coordination Update</b> <i>Hayley Gwilliam, Cabinet Member for Community</i> <i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p><b>Briefing on Dementia (including case studies)</b> <i>Amy Hawkins / Helen St John</i></p>
<p><b>BUDGET MEETING</b> <b>? February 2024</b></p> <p><b>JOINT SOCIAL SERVICES MEETING</b></p>	<p><b>Draft Budget Proposals for Adult Services / Child and Family Services</b> <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p> <p><b>Adult Services / Child and Family Services Complaints Annual Report 2022-23</b> <i>Louise Gibbard</i> <i>Sarah Lackenby, Head of Digital and Customer Services</i></p>
<p><b>Meeting 7</b> <b>20 March 2024</b></p> <p>4pm</p>	<p><b>Performance Monitoring</b> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p><b>Update on West Glamorgan Transformation Programme</b> <i>Kelly Gillings, Programme Manager</i></p> <p><b>Briefing on Annual Review of Charges (Social Services) 2022-23</b> <i>David Howes, Director of Social Services</i></p>
<p><b>Meeting 8</b> <b>7 May 2024</b></p> <p>4pm</p>	<p><b>Update on how Council's Policy Commitments translate to Adult Services</b> <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p>

	<p><b>Update on Adult Services Transformation and Improvement Programme – including progress on Reviews</b></p> <p><i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i></p> <p><i>Helen St John, Head of Integrated Community Services</i></p> <p><i>Lucy Friday, Principal Officer Transformation</i></p> <p><b>End of Year Review</b></p>
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Future Work Programme items:

- Recruitment and Retention of Care Staff (dates tbc once new policies developed)
- Wales Audit Office Reports (dates to be confirmed):